



THE CATHOLIC DIOCESE OF  
ARUNDEL & BRIGHTON



The Friary Pre-School in Crawley is looking for a dedicated childcare professional to join our experienced and friendly team. You will have a desire to care for children between the ages of 2-4 and support them through their key milestones in preparation for Primary School.

### Qualifications

Candidates must be highly motivated and hold one of the following qualifications (or willing to work towards).  
Level 2/3 Early Years or Teaching Assistant,  
Childcare Experience is desirable.

### Responsibilities

The successful candidate will be a Key Person with responsibilities for a small group of children and the upkeep of their Learning Journal. The Key Person's role is to support learning and development and be the key contact for a child's parent/carers. In working with their small group, the key person builds positive relationships between children and with parents/carers and staff. The role is an important one to our Pre-School and is at the heart of our practice.

Friary Pre-School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Friary Pre-School is an Equal Opportunity Employer.

### Hours:

Full time, permanent position 35h/week

Monday to Friday 8.30am - 4.00pm

These hours can only be varied by agreement with the employer.

### Pay

The hourly rate is £12.87/hour

Payment is direct into the employee's bank account. The Diocese of Arundel and Brighton is committed to pay levels not less than the national living wage.

Pre-School Practitioners are required to attend regular staff meetings once a month. Attendance is requested for termly parent consultation events. The Pre-School is open term time only.

### Application

Please request an application form by sending an email to [info@friarypreschool.co.uk](mailto:info@friarypreschool.co.uk).

Closing date for sending the application: 21<sup>st</sup> of March 2025.

Interviews will be in the week beginning 31<sup>st</sup> of March 2025.

References and an enhanced DBS will be required.

